

**Minutes  
Special Meeting of the  
PORT OF CENTRALIA  
June 4, 2020  
Via Teleconference  
3:00 PM**

Attendees: Commissioners: Julie Shaffley, Dan Keahey, Peter Lahmann  
Executive Director Kyle Heaton  
Public: Gary Odegaard; Alicia Bull, Centralia-Chehalis Chamber of Commerce

- 1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 3:03 p.m.
- 2) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the regular meeting minutes of February 26, 2020. Commissioner Keahey seconded the motion. The motion carried.
- 3) **Approval of Warrants:** Commissioner Lahmann made a motion to approve warrants 21160 through 21308 with an aggregated amount of \$862,088.66. Commissioner Keahey seconded the motion. The motion carried. Commissioner Lahmann questioned whether Warrant #21606 for \$119.97, an expense reimbursement check, should have had prior Commission approval. Kyle Heaton replied that Resolution #2019-07 allows for expense reimbursements prior to Commission approval
- 4) **Executive Director Report:** Kyle Heaton gave a brief update on changes to Port operations due to COVID-19. He stated that Port tenants are doing well and Blue Rhino has extended their Lease for another 5 years.

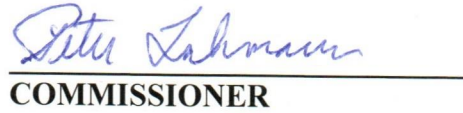
Kyle Heaton informed the Commissioners that Walmart has finalized their purchase from Mowat Construction and are currently working on permitting. Their logistics center will bring approximately 110 new jobs to the community with a starting wage above \$80,000 per year including benefits.

Kyle Heaton stated that the Commissioners have in their packets the 2019 Financial Statements for their review. He stated that the Port's Net Position increased by \$2.5 Million with \$1.4 Million in contract rent on the books. In addition, the Port is currently working with the State Auditor's Office on a remote audit and will inform the Commissioners of a timeline as things move along.

Kyle Heaton stated WSDOT is holding a virtual open house to receive comment on the I-5 Chamber Way Exit Stage 2 Project and he encourages citizens to provide their support for that project.

- 5) **Adjourn:** Commissioner Lahmann made a motion to adjourn the meeting at 3:17 p.m. Commissioner Lahmann seconded the motion. The motion carried.

  
COMMISSIONER

  
COMMISSIONER