

**Minutes
Regular Meeting of the
PORT OF CENTRALIA
January 8, 2020
Port Administrative Office
3:00 PM**

Present: Commissioners: Julie Shaffley, Dan Keahey, Peter Lahmann
Executive Director Kyle Heaton
Press: Susan DeLaire, Business to Business
Public: Jan Banevich; Bob Jackins; Jared Ross, Alicia Bull, Centralia-Chehalis Chamber of Commerce

- 1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 3:00 p.m.
- 2) **Adjourn:** Commissioner Shaffley adjourned the meeting at 3:00 p.m. into the meeting of the Port of Centralia Industrial Development Corporation.
- 3) **Reconvene:** Commissioner Shaffley reconvened the meeting into regular session at 3:02 p.m.
- 4) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the regular meeting minutes of December 4, 2019. Commissioner Keahey seconded the motion. The motion carried.
- 5) **Approval of Warrants:** Commissioner Keahey made a motion to approve warrants 21013 through 21069 with an aggregated amount of \$377,757.98. Commissioner Lahmann seconded the motion. The motion carried.
- 6) **Old Business:** There was no old business to report.
- 7) **New Business:**
 - a) **Executive Director Report:** Executive Director Kyle Heaton gave a brief update on the sale of the UNFI facility as well as updates for Musket, the Truss Company and STIHL sites.
 - b) **Park 3 Offsite Utilities – Pay Estimate #3, Change Order No. 2:** Commissioner Lahmann made a motion to approve Pay Estimate #3 in the amount of \$135,262.18 to Midway Underground, LLC. Commissioner Keahey seconded the motion. The motion carried.

Commissioner Lahmann made a motion to approve Change Order No. 2 in the amount of \$29,629.00. Commissioner Keahey seconded the motion. The motion carried.

- c) **Committee Reports / Assignments 2020:** Commissioner Shaffley reviewed the 2020 committee assignments attached to these Minutes.
- d) **Committee Reports** There were no committee reports made.
- 8) **Good of the Order/Public Comment:** There were no public comments made.
- 9) **Executive Session:** There was no need of an executive session.
- 10) **Adjourn:** Commissioner Keahey made a motion to adjourn the meeting at 3:13 p.m. Commissioner Lahmann seconded the motion. The motion carried.


COMMISSIONER


COMMISSIONER



**PORT OF
CENTRALIA**

Established 1986

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2020 Committee Assignments

Committee	Commissioner/Staff	Alternate
Lewis County Economic Development Council Board	Julie Shaffley	Dan Keahey
Centralia-Chehalis Chamber of Commerce Board of Directors	Julie Shaffley	Dan Keahey
.09 Committee	Kyle Heaton	Julie Shaffley
Washington Public Ports Association Trustee	Kyle Heaton	Julie Shaffley
Southwest Washington Economic Development District (SWEDD)/Southwest Washington Regional Transportation Planning Organization (SWRTPO)	Kyle Heaton	Julie Shaffley