

**Minutes
Regular Meeting of the
PORT OF CENTRALIA
October 3, 2018
Port Administrative Office
3:00 PM**

Present: Commissioners Julie Shaffley, Dan Keahey; Executive Director Kyle Heaton;
Press: Susan Delaire, Business to Business; Katie Hayes, The Chronicle
Public: Susan Luond
Absent: Commissioner Peter Lahmann

- 1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 3:00 p.m.
- 2) **Approval of Minutes:** Commissioner Keahey made a motion to approve the regular meeting minutes of September 19, 2018. Commissioner Shaffley seconded the motion. The motion carried.
- 3) **Approval of Warrants:** Commissioner Keahey made a motion to approve warrants 20174 through 20201 with an aggregated amount of \$111,606.25. Commissioner Shaffley seconded the motion. The motion carried.
- 4) **Old Business:** There was no old business to report.
- 5) **New Business:**
 - a) **Executive Director Report:** Kyle Heaton gave a brief overview of the preliminary 2019 budget.
 - b) **Right of First Refusal:** Commissioner Keahey made a motion to approve the Partial Release of Port of Centralia Right of First Refusal with High Point Holdings LLC for the facility located at 3615 Northpark Drive. Commissioner Shaffley seconded the motion. The motion carried.
 - c) **Landscaping Agreement:** Commissioner Keahey made a motion to approve the Landscaping Agreement with High Point Holdings LLC for the facility located at 3615 Northpark Drive. Commissioner Shaffley seconded the motion. The motion carried.
 - d) **Demographic Study:** Commissioner Keahey made a motion to approve the request from Lewis County Treasurer and Centralia-Chehalis Chamber of Commerce toward the creation of a Lewis County Economic Profile through Western Washington University in the amount of \$4,000.00. Commissioner Shaffley seconded the motion. The motion carried.
- 6) **Good of the Order/Public Comment:** There was no public comment made.

- 7) **Adjourn:** Commissioner Keahey made a motion to adjourn the meeting at 3:20 p.m. Commissioner Shaffley seconded the motion. The motion carried.


COMMISSIONER


COMMISSIONER