

**Minutes
Regular Meeting of the
PORT OF CENTRALIA
November 7, 2018
Port Administrative Office
3:00 PM**

Present: Commissioners Julie Shaffley, Peter Lahmann, Dan Keahey; Executive Director Kyle Heaton
Press: Susan Delaire, Business to Business; Katie Hayes, The Chronicle
Public: Joyce Barnes; Edna Fund, Lewis County Board of County Commissioners

- 1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 3:00 p.m.
- 2) **Approval of Minutes:** Commissioner Keahey made a motion to approve the regular meeting minutes of October 17, 2018. Commissioner Lahmann seconded the motion. The motion carried.
- 3) **Approval of Warrants:** Commissioner Lahmann made a motion to approve warrants 20233 through 20268 with an aggregated amount of \$194,038.74. Commissioner Keahey seconded the motion. The motion carried.
- 4) **Old Business:** There was no old business to report.
- 5) **New Business:**
 - a) **Executive Director Report:** There was no Executive Director report made.
 - b) **Resolution 2018-08:** Commissioner Lahmann made a motion to approve Resolution 2018-08 Adopting the Final Budget and Setting the Property Tax Levy for 2019. Commissioner Keahey seconded the motion. The motion carried.
 - c) **Resolution 2018-09:** Commissioner Keahey made a motion to approve Resolution 2018-09 Setting the Industrial Development District Property Tax Levy for 2019. Commissioner Lahmann seconded the motion. The motion carried.
 - d) **Findings of Fact:** Commissioner Keahey made a motion to approve the Findings of Fact and Determination of Advisability of Sale of Real Property by Port of Centralia Pursuant to RCW 53.25 for Lewis County Tax Parcel Nos. 023982002016 and 023982002015. Commissioner Lahmann seconded the motion. The motion carried.
 - e) **Request for Proposals:** Commissioner Lahmann made a motion to select Hanford & Associates to review and prepare the Port's 2019 financial statements. Commissioner Keahey seconded the motion. The motion carried.

- f) **Lease Termination:** Commissioner Lahmann made a motion to approve and authorize the Executive Director to execute the Agreement for Early Termination of Commercial Lease Agreement with Polynt Composites USA Inc. Commissioner Keahey seconded the motion. The motion carried.
- 6) **Good of the Order/Public Comment:** Edna Fund extended an invitation to a budget workshop on November 19, 2018, at 5:30 p.m. in the Lewis County Courthouse basement conference room.
- 7) **Adjourn:** Commissioner Keahey made a motion to adjourn the meeting at 3:14 p.m. Commissioner Lahmann seconded the motion. The motion carried.


COMMISSIONER


COMMISSIONER