

**Minutes
Regular Meeting of the
PORT OF CENTRALIA
June 5, 2019
Port Administrative Office
3:00 PM**

Present: Commissioners Julie Shaffley, Dan Keahey; Executive Director Kyle Heaton;
Commissioner Lahmann via conference call
Press: Susan Delaire, Business to Business; Will Rubin, The Chronicle
Public: Bonnie Canaday; Edna Fund, Lewis County Board of County Commissioners

- 1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 3:00 p.m.
- 2) **Approval of Minutes:** Commissioner Keahey made a motion to approve the regular meeting minutes of April 24, 2019. Commissioner Shaffley seconded the motion. The motion carried.
- 3) **Approval of Warrants:** Commissioner Lahmann made a motion to approve warrants 20580 through 20666 with an aggregated amount of \$620,983.24. Commissioner Keahey seconded the motion. The motion carried.
- 4) **Old Business:** There was no old business to report.
- 5) **New Business:**
 - a) **Executive Director Report:** Executive Director Kyle Heaton provided the Commissioners with the 2018 Financial Statements prepared by Hanford and Associates.
 - b) **Small Works Project #19-10:** Commissioner Keahey made a motion to award Small Works Project #19-10 Demolition & Disposal – 1004 Long Road to ARJ Demolition and Salvage in the amount of \$24,020.40, including tax. Commissioner Lahmann seconded the motion. The motion carried.
 - c) **Landscape Agreement:** Commissioner Keahey made a motion to approve the Landscape Agreement between the Port of Centralia and WhoDat Towers LLC. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Lahmann voiced his concern that the Port of Centralia should not be competing with private contractors for the landscape work provided by Port employees. Executive Director Kyle Heaton stated that the agreement also covers the irrigation water and pump maintenance for the Port's well, so a private contractor would need to truck water to provide those services.

- d) **Purchase and Sale Agreement:** Commissioner Lahmann made a motion to approve the Purchase and Sale Agreement between the Port of Centralia and Dona Kravis for the property located at 3804 Ives Road. Commissioner Keahey seconded the motion. The motion carried.
- 6) **Good of the Order/Public Comment:** Edna Fund announced that a groundbreaking for the Borst Avenue Project will be held on June 20, 2019, at 11:00 a.m.
- 7) **Executive Session:** Commissioner Keahey made a motion to adjourn the meeting into executive session at 3:07 p.m. to discuss lease matters pursuant to RCW 42.30.110(1)(C). Commissioner Lahmann seconded the motion. The motion carried. Kyle Heaton stated that executive session should last approximately ten minutes with no decisions likely.
- 8) **Adjourn:** Commissioner Lahmann made a motion to adjourn the meeting at 3:16 p.m. Commissioner Keahey seconded the motion. The motion carried.


COMMISSIONER


COMMISSIONER