

**Minutes
Regular Meeting of the
PORT OF CENTRALIA
August 7, 2019
Port Administrative Office
3:00 PM**

Present: Commissioners: Julie Shaffley, Peter Lahmann; Dan Keahey; Executive Director Kyle Heaton; Press: Susan Delaire, Business to Business; Will Rubin, The Chronicle
Public: Alicia Bull, Centralia-Chehalis Chamber of Commerce; Bob Jackins, Centralia-Chehalis Chamber of Commerce; Jared Ross, Laborer's Union; Joyce Barnes; John VerValen; Bonnie Canaday; Edna Fund, Lewis County Board of County Commissioners;

- 1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 3:00 p.m.
- 2) **Approval of Minutes:** Commissioner Keahey made a motion to approve the special meeting minutes of June 26, 2019. Commissioner Shaffley seconded the motion. The motion carried. Commissioner Lahmann made a motion to approve the regular meeting minutes of July 3, 2019. Commissioner Shaffley seconded the motion. The motion carried. Commissioner Keahey made a motion to approve the special meeting minutes of July 26, 2019. Commissioner Lahmann seconded the motion. The motion carried.
- 3) **Approval of Warrants:** Commissioner Lahmann made a motion to approve warrants 20765 through 20793 with an aggregated amount of \$112,204.99. Commissioner Keahey seconded the motion. The motion carried.
- 4) **Old Business:** There was no old business to report.
- 5) **New Business:**
 - a) **Executive Director Report:** Executive Director Heaton presented an update on the status of Public Works Project 2018-001 Park 3 - Offsite Utilities.
 - b) **Small Works Project #19-15 Demolition & Disposal – 1016 & 1113 Long Road:** Commissioner Keahey made a motion award Small Works Project #19-15 Demolition & Disposal – 1016 & 1113 Long Road to ARJ Demolition and Salvage in the amount of \$43,063.60, including tax. Commissioner Lahmann seconded the motion. The motion carried.
 - c) **STIHL Northwest Project Update:** Executive Director Kyle Heaton read into the record an email received from Dave Warren, Director of Branch Operations for STIHL Northwest. STIHL Northwest has requested the assistance of the Port of Centralia in resolving the matter of being required to make and pay for improvements to Foron Road which STIHL Northwest will neither be using or impacting. Director Heaton stated that no other tenant was required to make said

improvements and requested first that the commissioners authorize him to draft a letter to the county to waive this requirement, and second that he be allowed to hire Molly Lawrence as legal counsel to assist STIHL Northwest in this Commissioner Keahey stated that he was in agreement that the Port of Centralia needed to help get this project moving as quickly as possible. Commissioners Shaffley, Keahey and Lahmann expressed that time was of the essence and approved Executive Director Heaton to draft a letter to the county for their approval and to authorize Molly Lawrence to provide whatever assistance she could to STIHL Northwest's counsel.

- d) **Committee Report:** Commissioner Lahmann informed the board that the WPPA was seeking a new director. Commissioner Lahmann also brought up that he believed the Port of Centralia should be providing more notice to the public other than the required 24 hours' notice.
- 6) **Good of the Order/Public Comment:** Alicia Bull stated the STIHL situation was egregious and the Centralia-Chehalis Chamber of Commerce can offer their assistance as needed. Edna Fund stated that she spoke with the county engineer and he stated that the STIHL request was something the City of Centralia was requiring. Director Heaton then read an email from the City Engineer waiving that requirement.
- 7) **Executive Session:** Commissioner Keahey made a motion to adjourn the meeting into executive session at 3:29 p.m. to discuss real estate matters pursuant to RCW 42.30.110(1)(C). Commissioner Lahmann seconded the motion. The motion carried. Kyle Heaton stated that executive session should last approximately thirty minutes with no decisions likely.
- 8) **Adjourn:** Commissioner Lahmann made a motion to adjourn the meeting at 3:57 p.m. Commissioner Shaffley seconded the motion. The motion carried.



COMMISSIONER



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